



Performance Report For the Year Ended 31 December 2017

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Chairperson's Statement

2017 was a year of significant growth in the number of Garden to Table schools throughout the country. This is largely the result of work commenced in 2016 with both the development of curricular resources and the Empower programme.

The board is pleased with this growth, given the on-going constraints around funding.

Staffing has been adjusted to provide the required support for new full programme schools. A new source of funding administration costs was also identified as essential and resulted in the launch of The Seed Fund. This fund seeks to engage 100 individuals or companies in giving on a monthly basis in order to secure the funding required for administration salaries and infrastructure costs. We will be holding events in the main centres through 2018 to give more potential supporters the opportunity to learn more about the programme.

Executive Officer, Linda Taylor continues to balance these funding restraints with the need to grow in all areas and is doing an admirable job. Her attendance at several education conferences throughout the year resulted in a much-increased profile to principals and a good number of new schools signing up, plus the Trust's involvement with a major public event had a similar result.

Although it continues to be a time consuming endeavour to secure, funding for the year was successful and enabled the Trust to grow, despite delivering a small loss for the year. Our key partners continued their significant support allowing several more schools to adopt Garden to Table.

There is continuing awareness around the importance of food education and food literacy and this also continues to increase the Trust's profile, resulting in positive media about our work.

Other highlights include being chosen as a Media Works charity partner for the 2017/18 year which will result in media exposure across all Media Works channels in 2018.

Support of the Garden to Table schools around the country continues to be carried out by a dedicated team of programme coordinators in the main centres and in Northland. From next year we will add staff in Bay of Plenty and additional staff in Auckland and Wellington. Alongside them are an increasing number of volunteers within the schools and our organisation.

The Trust has remained stable over the year but a search was begun at year's end for two new trustees with expertise in the specific areas of education and research, which the Trust has identified as missing from the current mix. We completed these appointments early in the new year.

2018 is expected to once again bring growth and new initiatives, none of which will be achieved without the loyal and dedicated work of the Trustees, who give many hours of their time to the governance of the Trust and to furthering its work and profile. All of us enjoy the opportunity to visit schools throughout the year to meet the children, teachers, specialists and volunteers, without whom Garden to Table would not be possible. We thank all who have supported Garden to Table throughout 2017.

Catherine Bell
Founding Trustee and Chairperson
Garden to Table Trust



Entity Information For the Year Ended 31 December 2017

Legal Name of Entity: Garden to Table Trust
Other Name of Entity: Garden to Table
Type of Entity and Legal Basis: Charitable Trust and Registered Charity
Registration Number: CC37743

Entity's Purpose and Mission:

Garden to Table was established in 2009 to facilitate a programme focused on developing and introducing a curriculum-linked Food Education Programme across all New Zealand primary schools. We do this by:

- Providing resources and face to face support to schools in Garden to Table hubs, to offer weekly or fortnightly kitchen and garden sessions
- Providing online resources to all primary and intermediate schools around New Zealand who are not able to access a Garden to Table Hub, so they are also able to begin providing weekly or fortnightly kitchen and garden sessions.

Entity Structure:

Trust Structure: Our Trust Deed states that we must have between two and ten Trustees. As at 31 December we had six Trustees that constituted our governance board, including three executive officer positions: chair, treasurer and secretary. Trustees/governance members may lead sub-committees as determined by our annual work plan and priorities.

Operational Structure: Our operations are managed by a team of eight paid employees. We employ an Executive Officer, an office administrator, a programme manager, fundraiser and accounts person. We have five Programme Coordinators based in Northland, Auckland, Wellington and Christchurch. Volunteers support us with our various activities throughout the year.

Main Sources of the Entity's Cash and Resources:

Garden to Table receives funds from grant bodies, philanthropic trusts, corporate partners and individual donors. Schools also pay a membership fee and annual subscription.

Main Methods used by the Entity to Raise Funds:

Fundraising activities are primarily through applications to philanthropic trusts. In 2017 Garden to Table increased donations from Corporate Donors.

Entity's Reliance on Volunteers and Donated Goods or Services:

The operation of the Trust does not rely on volunteers, other than the volunteer Trustees.



Entity Information For the Year Ended 31 December 2017

Donated services include legal support from Brookfields, and PR support from Pead PR. Garden to Table schools also receive donated products which are arranged through Garden to Table.

Contact Details:

Physical Address:	31-33 Ruskin Street, Parnell, Auckland, 1052
Postal Address:	PO Box 90-428, Victoria St West, Auckland 1142
Phone:	(09) 377-8925
Email:	info@gardentotable.org.nz
Website:	www.gardentotable.org.nz
Facebook:	www.facebook.com/garden2table

Chair: Catherine Bell CCP
Secretary: Greig Buckley
Treasurer: Anthony Self FCA
Trustees: Andrew Green LLB; Diana Hegan; Deborah Pead
Executive Officer: Linda Taylor
Accountant: Leanne Royden
Auditor: RSM Hayes Audit



Statement of Service Performance For the Year Ended 31 December 2017

Description of Entity's Outcomes:

To build skills for life through highly practical, hands-on, child centric classes teaching growing and cooking skills and developing a love of fresh fruits and vegetables that they will take with them as they grow.

Description and Quantification of the Entity's Outputs:

	Actual 2017	Actual 2016
Description and Quantification (to the extent practicable) of the Entity's Outputs:	Year End	Year End
Number of full programme schools nationwide	49	42
Number of online schools nationwide (assumes average of 3 classes per school, of 30 students each)	55	8 ¹
Number of hours of weekly garden and cooking sessions (# classes x 90 min sessions)	468	246
Number of children growing, harvesting, preparing and sharing at schools (school x number of classes per week x average class size of 30) (average of 3 classes per week)	9,360	4,923
Number of hours spent on food literacy mentoring and training Area Coordinators x 50% of time on school mentoring and training)	1,500	1,500

¹ Online Programme was slower than anticipated to establish, however in 2017 the Empower Programme has subsidised 70 Online programmes that will be promoted by Life Education Trust directly to schools.

These Statements should be read in conjunction with the notes to the Performance Report and the Audit report attached.



Statement of Financial Performance For the Year Ended 31 December 2017

	Note	2017 \$	2016 \$
Revenue			
For providing Goods and Services	1	220,499	256,925
Donations, Fundraising and other similar revenue	1	182,468	93,918
Fee, subscriptions and other revenue from members	1	-	-
Interest, Dividends and other investment revenue	1	3,014	5,104
Total		405,981	355,947
 Expenses			
Volunteer and employee related costs	2	265,123	197,879
Costs related to providing goods or services	2	103,925	108,052
Other expenses	2	37,187	18,406
Total		406,235	324,337
 Surplus/(Deficit)		 (254)	 31,610

These Statements should be read in conjunction with the notes to the Performance Report and the Audit report attached.



Statement of Financial Position As at 31 December 2017

	Note	2017 \$	2016 \$
Assets			
Current Assets			
Bank Accounts and Cash	3	127,358	135,073
Accounts Receivable	3	25,774	7,976
Prepayments	3	9,887	18,246
Short Term Investment	3	109,180	106,244
Total Current Assets		272,199	267,539
Non Current Assets			
Fixed Assets	4	1,901	2,199
TOTAL ASSETS		274,100	269,738
Liabilities			
Current Liabilities			
Creditors and Accrued Expenses	5	12,090	10,320
GST payable		5,867	1,505
Employee Costs Payable		19,529	9,954
Unused Grants with Conditions	6	121,970	133,061
Total Liabilities		159,456	154,840
Total Assets less Total Liabilities		114,644	114,898
Accumulated Funds	7	114,644	114,898

Trustee: Catherine Bell, Chair

Date: 20 June 2018

Trustee: Anthony Self, Treasurer

Date: 20 June 2018

These Statements should be read in conjunction with the notes to the Performance Report and the Audit report attached.



Statement of Cash Flows For the Year Ended 31 December 2017

Cash Flows from Operating Activities	2017	2016
	\$	\$
Cash was received from:		
For Providing Goods and Services	203,933	290,699
Donations, fundraising and other similar receipts	182,468	88,036
Interest, dividends and other investment receipts	3,014	5,105
Net GST	4,365	2,905
Cash was applied to:		
Payments to suppliers and employees	(397,350)	(311,819)
Net Cash Flows from Operating Activities	(3,570)	74,926
Cash Flows from Investing and Financing Activities		
Cash was received from:		
Sales of short-term investment	106,244	103,401
Cash was applied to:		
Payments to acquire property, plant and equipment	(1,209)	(339)
Purchase short-term investments	(109,180)	(106,244)
Net Cash Flows from Investing and Financing Activities	(4,145)	(3,182)
Net Increase/(Decrease) in Cash	(7,715)	71,744
Opening Cash	135,073	63,329
Closing Cash	127,358	135,073

These Statements should be read in conjunction with the notes to the Performance Report and the Audit report attached.



Statement of Accounting Policies For the Year Ended 31 December 2017

Accounting Policies Applied

Basis of preparation

Garden to Table Charitable Trust (the "Trust" or "GTT") is a trust, based in Auckland that oversees the Garden to Table food education and food literacy programme nationally. It is incorporated under the Charitable Trusts Act 1957 and registered under the Charities Act 2005. The Trust was approved as a Charitable Entity on 16 February 2009 by DIA Charities Services (Registered Charity CC 37743).

The Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

General and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Account Receivables and Account Payables which are stated inclusive of GST.

Income Tax

The Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows and Statement of Financial Position comprise cash balances and bank balances (including the credit card balance).

Receivables and other assets

Receivables are initially recognised at fair value and considered for impairment when they are past due or when there is evidence that a specific counter-party will default. A provision for impairment of other assets is recognised to reflect other assets at the lower of cost or net realisable value. Bad debts are written off in the year in which they are identified. Receivables include GST where GST has been invoiced.

Non Current Fixed Assets

Fixed assets are recorded at cost less accumulated depreciation and any impairment losses. When a fixed asset is disposed of, the gain or loss is recognised in the reported surplus or deficit and is calculated as the difference between the net proceeds from disposal and the carrying amount of the asset. At each reporting date, the carrying amounts of fixed assets are reviewed to determine whether there is any indication of impairment, and if such indication exists then the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss. Impairment losses are recognised in the reported surplus or deficit. Depreciation of fixed assets is calculated at the maximum rates applied to each class of fixed asset as follows:

- Computers & office equipment: 50% diminishing value



Statement of Accounting Policies For the Year Ended 31 December 2017

Payables and other liabilities

Payables are recognised when the Trust becomes obligated to make future payments resulting from the purchase of goods and services. Payables are stated inclusive of GST. The net amount of GST payable to (or receivable from) the Inland Revenue Department is included as part of payables (or receivables).

Provisions for employee benefits are accrued and measured based on accrued entitlements at current rate of pays. These include salaries and wages accrued up to the reporting date and annual leave earned but not yet taken. Other provisions are recognised when there is a present legal or constructive obligation as a result of past events where it is probable that there will be expenditure required to settle the obligation but when the settlement amount and/or timing is uncertain.

Contingent liabilities are not recorded in the statement of financial position but are reported in the notes to the performance report.

Revenue recognition

Revenue shall be recorded on the occurrence of a recognition event. This is when there is a legal right to receive cash either now or sometime in the future. The timing of the recording of specific revenue types is provided as follow:

- Grants, donations, partnership and fundraising revenue include funds given by business charitable and philanthropic organisations. Revenue is recognised upon receipt, unless there is a “use or return” condition. Where there are unfulfilled “use or return” conditions attached to the grants, the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.
- School joining and subscription fees – record as revenue evenly over the period in which the services are provided to the schools. Other fees and subscriptions are recorded as revenue when cash received.
- Interest income – record as revenue as it is earned during the period.

Operating expenses

Included in the operating expenses are costs associated with school set up, training and development for GTT schools, some of which is directly funded by the schools and or external supporters (refer School Set up and Support income).

Expenditure on research and development activities, undertaken with the prospect of gaining new sector knowledge and understanding (e.g. with respect to food literacy), is recognised in the statement of financial performance when incurred.

Curriculum development costs include the preparation of Guides for GTT schools, and material for delivery of gardening and cooking lessons, as well as collection and collation of resources for classroom lessons

Changes to accounting policies

The Trust has elected to disclose donations in kind rather than to estimate their fair value and record these within revenue and expense, as had previously been reported.



Notes to Performance Report For the Year Ended 31 December 2017

Related Party Transactions

The Trust has related party relationships with its Trustees. Unless otherwise stated transactions with related parties are on an arms-length basis. Trustee fees were \$nil (2016: \$nil). The Trust from time to time uses the services of Trustees, or employees or advisors to companies of Trustees. The amounts billed were on normal market rates. Other transactions include:

- In 2017 Garden to Table sub-leased office space from Epicure Trading, a business owned by Catherine Bell, Trustee, at a cost of \$125 per week. Total rental cost for the year is \$6,300 (2016: \$4,375)
- The Trustees make donations to the Trust throughout the year in support of events. There have been no significant donations from Trustees during 2017. (2016 – no significant donations)
- Legal work was performed pro bono by Brookfield's Lawyers to the value of \$10,825 (2016: \$1,482). Andrew Green, who is a partner at Brookfield's Lawyers, is also a Trustee of the Trust.
- Pead PR provides pro-bono PR services to Garden to Table to the value of \$12,808 in 2017 (2016: \$9,200). Pead PR is a business owned by Deborah Pead, Trustee of the Trust.
- Andrew Green donation \$195 for Limited Liability Company Registration.

Contingent Liabilities and Operating Lease Commitments

A rolling lease of \$541.67 per month exists for the mezzanine space of 31-33 Ruskin Street, Parnell, which came into effect on 15 March 2016. This is a related party transaction between Epicure Trading, a business owned by Catherine Bell, Trustee, and Garden to Table Trust. In addition, the Trust has two rental agreements with Computer Leasing NZ Ltd. The commitments for 2018 is for \$354 and beyond 2018 is \$nil. There are no known contingent liabilities (2016: \$nil)

Donations in Kind

This year the Board has decided not to put into the Financial Performance Donations in Kind but to make note of these only.

Legal Work \$10,825 (2016: \$1,482), Marketing \$12,808 (2016: \$19,310), Subscriptions \$540 (2016: \$540), Domestic Travel \$nil (2016: \$2,951), and Limited Company Registration \$195 (2016: \$nil)

Subsequent Events

In March 2018 Greig Buckley retired as a Trustee and three new Trustees were appointed to the board.

These notes should be read in conjunction with the Performance Report and the Audit report attached.



Notes to the Performance Report For the Year Ended 31 December 2017

	2017	2016
1. Analysis of Revenue	\$	\$
Providing Goods or Services		
Grants Received	149,095	201,391
Sales	5,474	16,920
Annual Subscriptions & Joining Fees	65,930	38,614
Total	220,499	256,925
Donations, Fundraising and other similar revenue		
Donations	116,009	44,169
Donations in Kind	-	22,802
Partnership Funds	57,750	26,947
Seed Funds	8,709	-
Total	182,468	93,918
Fees and Subscriptions and other revenue from members	-	-
Interest, dividends and other investment revenue		
Interest Income	3,014	3,322
Other Revenue	-	1,782
Total	3,014	5,104
2. Analysis of Expenses		
Volunteer and employee related costs		
Wages/Salaries	263,618	195,235
ACC	503	715
Staff Training/Recruitment	1,002	1,929
Total	265,123	197,879

These notes should be read in conjunction with the Performance Report and the Audit report attached.



Notes to the Performance Report For the Year Ended 31 December 2017

	2017	2016
	\$	\$
2. Analysis of Expenses cont.		
Other Expenses		
Accountancy	8,748	1,695
Annual Fund Raiser	17,740	6,818
Audit	5,840	3,535
Bank Fees	497	1,217
Trustee Recruitment	596	-
Depreciation	1,507	1,366
Insurance	2,100	2,228
Interest	159	66
Legal	-	1,481
Total	37,187	18,406
 Cost related to Providing Goods and Services		
Development Resources/Curriculum	8,887	11,987
Events	9,115	-
Marketing	28,700	11,271
Marketing/Printing - Online Programme	750	16,503
Mileage/travel	18,701	16,919
Community Liaising	589	170
Office Expenses	10,128	9,734
Rent	8,509	8,921
School Consumables/support	9,858	14,776
Stationery, Postage & Courier	1,629	6,184
Subscriptions	2,722	1,050
Training of Programme Delivery	2,560	4,172
Website and other IT expenses	1,777	6,365
Total	103,925	108,052

These notes should be read in conjunction with the Performance Report and the Audit report attached.



Notes to the Performance Report For the Year Ended 31 December 2017

	2017 \$	2016 \$
3. Analysis of Assets		
Current Assets		
ASB	127,358	135,073
Short Term Investment	109,180	106,245
Total Bank Accounts and Cash	236,538	241,317
Accounts Receivable	25,774	7,976
Prepayments		
Stock	5,738	15,401
Paid in Advance	4,149	2,845
Total Prepayments	9,887	18,246
Total Current Assets	272,199	267,539

4. Analysis of Fixed Assets This Year

Asset Class	Opening	Purchases	Sales /Disposals	Depreciation	Closing
Computers & Office Equipment	2,199	1,209	-	1,507	1,901
Total	2,199	1,209	-	1,507	1,901

Last Year

Asset Class	Opening	Purchases	Sales /Disposals	Depreciation	Closing
Computer & Office Equipment	3,226	338	-	1,366	2,199
Total	3,226	338	-	1,366	2,199

These notes should be read in conjunction with the Performance Report and the Audit report attached.



Notes to the Performance Report For the Year Ended 31 December 2017

	2017	2016
	\$	\$
5. Analysis of Liabilities		
Creditors & Accrued Expenses		
Audit/Accountancy	5,950	-
Accounts Payable	5,210	8,846
Credit Cards	930	1,476
Total	12,090	10,320
 6. Analysis of Unused Grants with Conditions		
Air Liquide 2016	3,599	6,099
ANZ Foundation	5,000	-
Auckland Airport 2016	8,194	10,000
COGS	21,078	326
Dunedin Casino	2,000	-
Empower - Yr 1 - Programme Development	26,589	60,000
Empower - Yr 1 - School fees	5,400	14,000
Eurofins	21,000	-
George MacCarthy Trust	10,000	-
Grassroots	2,995	-
South Trust	-	4,800
Specified Funding	-	26,036
T&G Schools	13,060	11,800
Wellington Trust	3,055	-
Total	121,970	133,061

These notes should be read in conjunction with the Performance Report and the Audit report attached.



Notes to the Performance Report For the Year Ended 31 December 2017

7. Analysis of Accumulated Funds

2017

Description	Capital Contributed by Trustees	Accumulated Surplus/Deficits	Reserves	Total
Opening Balances		114,898	-	114,898
Capital contributed by Trustees	-	-	-	-
Capital returned to Trustees	-	-	-	-
Surplus/Deficit	-	(254)	-	(254)
Distributions paid to Trustees	-	-	-	-
Transfer to Reserves	-	-	-	-
Transfer from Reserves	-	-	-	-
Closing Balance	-	114,644	-	114,644

2016

Description	Capital Contributed by Trustees	Accumulated Surplus/Deficits	Reserves	Total
Opening Balances		83,288	-	83,288
Capital contributed by Trustees	-	-	-	-
Capital returned to Trustees	-	-	-	-
Surplus/Deficit	-	31,610	-	31,610
Distributions paid to Trustees	-	-	-	-
Transfer to Reserves	-	-	-	-
Transfer from Reserves	-	-	-	-
Closing Balance	-	114,898	-	114,898

Reclassification of comparatives

Certain comparative figures have been reclassified to conform with the current year's presentation.

Going Concern

Management is not aware of any material uncertainties that may cast significant doubt on the Trust's ability to continue as a going concern. The performance report has been prepared on a going concern basis.

Garden to Table Limited

Garden to Table Trust has established a non-trading limited liability company, Garden To Table Limited. This company did not trade in the year to 31 December 2017, and has no assets or liabilities as at 31 December 2017.

These notes should be read in conjunction with the Performance Report and the Audit report attached.

RSM Hayes Audit

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Independent Auditor's Report To the trustees of Garden to Table Charitable Trust

Opinion

We have audited the performance report of Garden to Table Charitable Trust (the trust), which comprises:

- the entity information;
- the statement of service performance;
- the statement of financial position as at 31 December 2017;
- the statement of financial performance for the year then ended;
- the statement of cash flows for the year then ended; and
- the statement of accounting policies and notes to the performance report.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 3 to 16 presents fairly, in all material respects:
 - the entity information for the year ended 31 December 2017;
 - the service performance for the year ended 31 December 2017, and
 - the financial position of the entity as at 31 December 2017, and its financial performance and cash flows for the year then ended, in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Basis for opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the performance report* section of our report.

We are independent of the trust in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in the Trust.

Other information

The trustees are responsible for the other information. The other information comprises chairperson's statement on page 2, (but does not include the performance report and our auditor's report thereon), which we obtained prior to the date of this auditor's report. Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the performance report, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the performance report or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed on the other information that we obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of trustees for the performance report

The trustees are responsible, on behalf of the entity, for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance, and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- (c) for such internal control as the trustees determine are necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the trustees are responsible, on behalf of the trust, for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the trust or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the performance report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is

sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the board members and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Who we report to

This report is made solely to the trustees, as a body. Our audit has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trust and the trustees as a body, for our work, for this report, or for the opinions we have formed.



RSM Hayes Audit
Auckland

27 June 2018